

UNIVERSITY of HOUSTON

CULLEN COLLEGE of ENGINEERING

Undergraduate Teaching Assistant (TA) Application

Job Description: Undergraduate teaching assistants for **ENGI 1100** and **ENGI 1331** will work alongside faculty and lecturers to better facilitate learning and individualized instruction for First-Year Engineering Program (FYP) courses. Teaching assistants will attend a training session a week before the semester begins and a short meeting each week with their course instructor to discuss grading and curriculum for upcoming week. Teaching assistants will be required to attend the scheduled course, hold 4 hours of lab hours to assist students, and spend up to 2 hours each week grading. The total number of hours will be approximately 10 hours per week for 15 weeks. Students will be required to get on payroll through the University in order to be paid hourly (\$10/hr, bi-weekly paychecks).

Qualifications:

1. You must have earned an A- or A in Introduction to Engineering (1100) and Computing and Problem Solving (1331).
2. You must have a cumulative 3.25 GPA.

Application Materials:

1. Application Form
2. Resume
3. Two faculty recommendations (link to form)
4. Spring 2016 class schedule

Please deliver completed application by **Friday, December 11, 2015 by 5pm** to:
Dr. Erin McCave (1100) or Dr. Dan Burleson (1331)
Engineering Undergraduate Programs (EUP) Office
E316, Engineering Building 2

If you have any questions, please contact us at promesjobs@egr.uh.edu

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Circle the course you are applying for:

ENGI 1100:
Introduction to Engineering

ENGI 1331:
Computing and Problem Solving

Please Type or Print Legibly.

Name: _____
Last *First* *MI*

Phone number: (____) _____

E-mail address: _____

PeopleSoft ID: _____ Cumulative GPA: _____

Major/Minor: _____

Student Organization Affiliations:

Faculty References (Name, Department, email):

1. _____

2. _____

How did you learn about this position?

- Flier
- Faculty/Staff recommendation
- Lecture course announcement
- E-mail announcement
- Departmental website
- Other _____